



## BOOKING FORM 2024

FF =face to face, ON = Live online

Firm name: ..... Date: .....

Address: .....

DATE	COURSE	COST £	PLACES FF	PLACES ON	TOTAL £
11.03.24	Topical tax update	100			
11.03.24	Benefits in kind & remuneration planning 2024	100			
13.03.24 (AM)	Cyber risks & threats to your practice & client data are real	100			
13.03.24 (PM)	Cyber risks & threats to your practice & client data are real	100			
20.03.24	Staff – Payroll update	100			
20.03.24	Staff – Unincorporated tax case study	100			
21.03.24	Personal tax planning	100			
21.03.24	Capital taxes update	100			
17.04.24	Annual tax review & update	200			
24.04.24	Practice regulation update	100			
24.04.24	Business & employment law update	100			
08.05.24	Topical accounting problems & solutions	100			
08.05.24	Topical audit problems & solutions	100			
15.05.24	Owner managed companies – from beginning to end	100			
15.05.24	Property tax update	100			
05.06.24	Finance act 2024	100			
05.06.24	Latest tax planning issues & opportunities	100			
12.06.24	Charity accounts update	100			
12.06.24	VAT update	100			
20.06.24	Farming – topical tax issues	100			
25.09.24	Topical tax tips 2024	100			
25.09.24	Complete & practical guide to acting for small businesses	100			
02.10.24	Businesses in trouble – helping your clients in time of crisis	100			
02.10.24	Exiting from practice – factors to consider	100			
15.10.24	Annual accounts & audit update	200			
22.10.24	Corporation tax update & tax issues for directors	100			
22.10.24	Tax issues in pensions	100			
05.11.24	Succession – keeping the family silver safe	100			
21.11.24	VAT – all the things you used to know	100			
21.11.24	Property accounting	100			
SUB TOTAL					
Less DISCOUNT at % (refer to rates)					
SUB TOTAL AFTER DISCOUNTS					
Add: VAT at 20%					
TOTAL – Please attach cheque/pay BACS to secure places					

**Bank account details : Unchanged or request via email below.**

**Please email form to [toenquiry@offa-group.co.uk](mailto:toenquiry@offa-group.co.uk) send to :**

**Jean Carless, Organising Secretary, The Offa Group**

**Tudor Cottage, Leamore Common, Craven Arms, Shropshire SY7 8DN**